



Vision Statement: Our Vision at Rothwell Junior School is to ensure that all members of the school community are able to achieve and to enjoy; are healthy and safe; are able to make a positive contribution throughout their lives and achieve well being

Mission Statement: Achievement through Respect Creativity Enjoyment Endeavour

Where the term parent is used in this document it relates to Parents & Carers

SCHOOL WEBSITE: www.rothwelljunior.net - the school website provides a range of statutory information for parents, school policies and procedures.

GENERAL SCHOOL INFORMATION

The Aims of the School

At Rothwell Junior School we are concerned with the care and growth of every child. All the policies we promote are aimed directly at fostering the development of each child emotionally, intellectually, morally, physically, socially and spiritually, providing the appropriate learning situations to achieve this. As members of this school we share an agreed code of values, based on a firm belief that we are all significant individuals, with major contributions to make towards the life of our school.

Everyone within the school has their own aspirations and abilities, and through the provision of an ordered, caring and happy community, we strive to help everyone reach their full potential.

Our School aims are:-

- To encourage the children to value themselves and others within the school.

- To provide a caring community in which all individuals can interact with each other recognising and accepting individual differences with tolerance, and ensuring equality of opportunity for all.

- To create a meaningful, stimulating and safe environment, which provides security and stability for everyone within the school community.
- To provide within the framework of National Curriculum requirements, a broad, balanced and creative curriculum, which will develop learning skills and promote understanding and enquiry, so enabling each child to achieve their full potential. Wherever possible we would try to achieve this through first hand experiences.
- To promote opportunities for children to express themselves creatively and imaginatively with confidence.
- To encourage and motivate children to take increasing responsibility for their own learning and to make informed choices through self-discipline and co-operation.
- To promote in our children, a positive and responsible attitude towards wider community and environmental issues and their own role in society.

The School

Rothwell Junior School is a happy and successful school serving the market town of Rothwell and catering for children aged 7 - 11 years. The school currently occupies the original site of Rothwell Board School circa 1886 and its attractively modernised and refurbished buildings retain some of its original features. It has undergone a significant number of improvement phases and is now an attractive assemblage of teaching areas. In particular the school has undergone two major building programmes under two successful New Deals for Schools Bids between 1999 - 2000.



Current teach

- i) A Victorian Block built in 1886 housing four modern class bases, a Learning Support Room and the school hall.

- ii) A modern administration and reception block constructed in 2011 consisting of a spacious staffroom and offices for the Head, Deputy, Parent Support Advisor, Secretary and Bursar.
- iii) A modern Library refurbished in 2010
- iv) An open Food Technology Area, with cooker, fridge, microwave, and modern storage housing cooking utensils.
- v) Two new teaching blocks. One consisting of six purpose built classrooms and a Kiln Room and one consisting of two new and two refurbished classrooms.

Developments in the ICT curriculum have seen the installation of interactive whiteboards and visualisers throughout the school. The school has replaced the ICT suite with 30 new laptops and 17 PCs and have also purchased 16 tablet computers to further enhance the children's access to computers.



Significant improvements have been made to the school outdoor environment. Play equipment, seating, planted flower beds and the introduction of small equipment and apparatus have been introduced. The installation of an outdoor classroom in 2012 has added greatly to the opportunities for learning outside the classroom.

This has been done through on-going consultation with staff and pupils, and through extensive consultation with the school community.

We have two very large playing fields, which overlook open country, and link the school with the Infant School.



There is an active Friends of Rothwell Junior School, which helps to foster good relations with the community and also raises funds. It supports the school on an annual needs basis and in response to requests to school priorities and areas of development.

SCHOOL GOVERNORS - From September 2015

CHAIR:	Mr Ian Jelley	L.A. Governor
VICE CHAIR:	Mr Ralph Beresford	Parent Governor
STAFF GOVERNORS:	Mrs Liz Hughes and Learning RJS	Pupil Premium/Teaching
	Mrs Maria Barker and Learning RVIS	Pupil Premium/Teaching
	Mrs Patsy Wallis	Support Staff RJS
	Mrs Nikki Reay	Support Staff RVIS
	Mr Lee Hurling	Executive Head Teacher
COMMUNITY GOVERNORS	Mrs Kate Ley Mr Steve Hill Mrs Jo Freeman Mr Christopher Sheldrick	
PARENT GOVERNORS:	Mrs Fiona Clarke Mr Mark West RJS	
LOCAL AUTHORITY GOVERNOR:	Mr Neil Matthew	
ASSOCIATE GOVERNORS:	Mrs Caroline Tighe - Deputy Headteacher RVIS Mrs Bridget Leder - Deputy Headteacher RJS	
CLERK TO THE GOVERNORS:	Mrs Kate Wareham	

The Governors have a responsibility for the general management of the school, working in close relationship with the Headteacher and school staff.

Meetings of the Full Governing Body are held twice termly. There are also Committees with delegated powers from the Governing Body, which meet regularly to discuss financial, staffing, pastoral, curriculum, health and safety and special educational needs matters.

School Staff From September 2015

Mr L. Hurling	Executive Headteacher
Mrs B. Leder	Deputy Headteacher
Mrs E. Hughes	Pupil Premium/Teaching and Learning
Mrs C. Skinner	SENCo
Mrs S. Hayes	Year 6/HLTA
Miss V Hill	Year 6 Team Leader
Ms Roberts	Year 6 Teacher
Mrs H Walker	Year 6 Teacher
Mrs L Rae/Mrs L Stuckey	Year 6 Teacher

Miss R Williams Year 5 Team Leader
Miss E Peach Year 5 Teacher
Mrs H Plowright Year 5 Teacher
Mr A Vigor Year 5 Teacher

Miss R Waller Year 4 Team Leader
Mr Williams Year 4 Teacher
Mr Spearman Year 4 Teacher
Miss Welch Year 4/HLTA

Mr Gareth Rust Year 3 Team Leader
Mrs D Ward/Mrs R Yeomans Year 3 Teacher
Mrs S Groves Year 3 Teacher
Miss S. Wiggins Year 3 Teacher

PART-TIME TEACHING STAFF (P.P.A.)

Mrs L. Hutchinson Mr B. Deady
Mrs A. Harvey Mrs A. West

SUPPORT STAFF

School Secretary: Mrs P. Wallis
School Business Manager: Mrs D. Calderone
Office Assistants: Mrs S. Beeby and Mrs K. Alden

Learning Support Assistants

Mrs E. Wallis Mrs L. O' Brien Mrs H. Peniasko Mrs L Cave
Mrs A. Hamilton Mrs E. Rutherford Mrs L. Grywaczewska Mrs L Walpole
Mrs A. Laughton Mrs C. Rogers Mrs A Manning Mrs Y Ryan
Mrs L. Chapman Mrs Y. Ryan Mrs M Chambers

Site Supervisor Mr S. Spearman

Cleaners Mrs T. Thurston Mrs O'Brien Mrs H. Harvey Miss C. Sismey

Lunchtime Supervisors Mrs A. Humphrey Mrs L. O'Brien
Mrs T. Thurston Mrs H. Peniasko
Mrs L. Cave Miss C. Sismey
Mrs S. Avis Mrs H. Morton
Mrs H. Harvey(Relief) Mrs L. Ross(Relief)

Lunchtime Nurture Group Mrs S Rose Mrs A Hamilton
Mrs E. Wallis(Relief) Miss L. Hayes(Relief)

Young Leader's Group Mrs Y. Ryan Mrs E. Rutherford (Relief)

School Times

Morning Session 8.50 - 12.00 Afternoon Session 1.15 - 3.30

There is a 15 minute break in the morning.

Children coming to school **should not arrive earlier than 8.40 in the morning.**

The school gates are not opened before this time. At 8.40 a.m. the children are welcome to come in to their classrooms. Alternatively if they wish they may stay in the playground until 8.50 a.m. when the whistle is blown.

School Organisation

In September 2015 the school will have 16 classes organised in 4 Year Groups as follows:-

Year 3	4 classes
Year 4	4 classes
Year 5	4 classes
Year 6	4 classes

The Curriculum

The school's policy is to provide a broad, balanced education which is delivered through a knowledge and skills based creative curriculum, ensuring that equal opportunities are given to all children. We follow the programmes of study as laid down in the National Curriculum. The staff work together closely and meet regularly to plan the work in curriculum areas to allow for the differing abilities of each child and to ensure that there is continuity and progression throughout the school. The curriculum is covered through the following subjects:-

English	Mathematics
Science	IC Technology
Religious Education	Physical Education
Design and Technology	Music
History	Geography
PSHE	Art
French	Philosophy for Children

As a school we are committed to providing 'Great Learning' for your child. When you visit the Reception Area you will see an information board explaining this commitment and information is available on the school website.

www.rothwelljuniorschool.uk.org

Your child will be working at Key Stage 2 and will be regularly assessed by the class teachers. All children in school are externally assessed in their final year at school (Year 6).

The creative curriculum is arranged in integrated Themes or Units of Work. The creative curriculum is based on the Skills of Knowing, Understanding, Applying, Analysing and Creating. With Key Skills being taught under the headings of Communication, Application of Number, Creativity, Problem Solving, Understanding the Arts, Working with Others and Improving My Own Learning.



In certain areas of the curriculum the work may be subject specific and may be taught as a separate entity

Schemes of Work are in place and these identify the skills, learning objectives, specific concepts and areas of knowledge taught to year groups in school. These provide teachers with a broad plan which helps them teach each subject. This School Curriculum Map provides a long term plan for the curriculum with an appropriate balance over a period of four years and to allow for progression from Key Stage 1 (Infant Stage) through Key Stage 2 (Junior Stage) and into Key Stage 3 (Secondary Stage).

To this end there is an agreed curriculum model which for ease of organisation is arranged into Year groups. A summary of the curriculum multi-disciplinary units or themes is given below.

Units of Work/Themes Studied

Year Three

Autumn Term	Our School, Vikings
Spring Term	Kenya
Summer Term	Healthy Eating, Teeth

Year Four

Autumn Term	The Tudors
Spring Term	Hot and Cold
Summer Term	Minibeasts and Habitats

Year Five

Autumn Term	Children's Lives During the Victorian Era
Spring Term	A Study of Rothwell
Summer Term	Growth & Life Cycles, Birds of Prey

Year Six

Autumn Term	Residential Trip, World War II
Spring Term	Australia
Summer Term	Ancient Greece, Rowell Fair/The Fairground, Keeping Healthy

Classrooms are organised to allow for a range of teaching styles and methods. These will include class, group and individual activities and will be determined by the particular needs of the children, the type of tasks in hand and the subject being studied.

A daily Literacy and Numeracy session is taught within each class, using a range of structured teaching strategies to promote high quality learning in these key areas of the curriculum. The school monitors its performance in both these core areas with children undertaking QCA Optional Tests at three points each year to assess individual pupil's attainment and progress.

Religious Education & Assemblies

The school will follow the Agreed Syllabus for Religious Education in Northamptonshire (*Growing Together*). To support work in RE children will visit places of worship visitors will be invited into school.

We have a whole school assembly on Monday, Tuesday and Friday morning, which involves an act of worship on a broadly Christian theme. Class and Year group assemblies take place on Wednesday and Thursday.

Our assemblies afford an opportunity to foster a sense of belonging and sharing of values.

We hope that all pupils will take part in Religious Education and assemblies, but they may be withdrawn by their parents on a written request to the Executive Headteacher.

Home School Liaison

We are pleased that parents regularly help in classrooms and support the life and work of the school in a wide range of activities. New parents are invited to volunteer as helpers in classrooms. It is school policy that parent helpers do not help in their child's classroom. All parent helpers will need DBR clearance.

At Rothwell Junior School we believe that the education of the children is a partnership between the family and the school. We encourage parents and families

to actively share in the life of the school. This is achieved in a variety of ways including the following:-

- An evening is arranged in early July, when all new or prospective parents are invited to the Junior School in July to meet the Head and Year 3 class teachers and spend time getting to know the school and asking any questions they may have.
- Parental Consultation evenings are held in the Autumn, Spring and Summer Terms, but we also operate an 'open door' policy and are pleased to talk to parents at any time. However please remember that in school hours teachers are usually very involved in teaching their classes, so often an arranged appointment would be better.
- An Annual Pupil Report to Parents is sent out at the end of each academic year. This is a detailed report on children's progress and achievements during the year. It will also give parents, guardians or carers an opportunity to comment on the progress made by the pupil.
- Parents are encouraged to actively help within the school and a very active Friends of Rothwell Junior School (FORJS) gives parents an opportunity to get involved formally in the life of the school.
- Regular newsletters are sent home and parents are invited to various school events held throughout the year
- The school has very strong ties with Rothwell Victoria Infant School via the Rothwell Victoria Primary Learning Partnership a formal federation of the 2 schools which came into effect from September 2012. We make the transfer from Year 2 at the Infant School to Year 3 at the Junior School as smooth and as easy as possible.
- During the Summer Term prior to transfer a carefully planned Induction/Liaison Programme is arranged to ensure that children are able to move into our school with confidence in September. The Staff of both schools work closely together to make sure there is continuity and progression from Key Stage 1 to Key Stage 2. In the summer term Year 2 children from the Infant School have opportunities to become familiar with the Junior School, through structured visits enabling them to meet their new teachers in the Year Three classrooms. Their teacher also meets new children at the Infant School.
- Prospective parents who would like to visit the school are invited to contact the School Office to make an appointment to meet the Executive Headteacher or the deputy Headteacher. They will be most welcome.
- Parents of children transferring from other schools should contact NCC Admissions if you are moving into the area or wish your child to transfer to the school. Once the move has been approved we will make arrangements for you to visit and to be shown around, and for you and your child to meet the Head, and your child's class teacher.

All appointments should be made through Mrs Wallis, the School Secretary. In cases of urgency the Executive Headteacher or the Deputy Headteacher will be available at relatively short notice. Please do not put off such a visit thinking you may be bothering us. A timely visit may be of great benefit to both your child and to the school.

The school also uses 'Keep Kids Safe' as a means of communicating with parents. It is very helpful to the school if parents sign up to this service. We also have a 'facebook' page through which we regularly send updates and school information.

Parental Support

Lisa Wilson is the school's Family Welfare Co-ordinator and we have two Parent Link Workers (Mrs Homer/IS and Ms Ball/RJS.) All are available to support parents and pupils on any aspect of school life - attendance, home-learning, behaviour etc.

Secondary School Transfer

Most of the children from this school transfer to Montsaye Academy, but there are other secondary school options which are explained in the LA Booklet 'A Guide for Parents'. Montsaye Academy is a thriving and successful school with which we have very strong links. Since September 2013 we have been a part of the Montsaye Community Learning Partnership.

In their last year with us, parents of Year 6 pupils will receive a Secondary Transfer Option Form, informing parents about secondary school options available to them. They will then be asked to complete the form stating their preferred choice of secondary school. Information booklets will be available from each local secondary school and a series of Open Evenings/Open Events are arranged for prospective parents. Secondary Transfer Forms must be returned to school during the last week of the Autumn Term preceding their child's transfer to secondary school.

School Uniform

The governors expect that all children will wear items of uniform which comply with the following:-

- Boys:**
- Black or grey trousers (not tracksuits)
 - Black, grey or royal blue shorts (if worn)
 - Shirts and tee shirts, or polo shirts in white or blue
 - Sweatshirts or jumpers in royal blue
 - Black shoes or black trainers (coloured trainers are not permitted)

Girls: Grey, black or royal blue skirts
Black or grey trousers (not tracksuits)
Blue check dresses (Summer)
Blouses, shirts and tee shirts in white, grey or blue.
Black, grey or royal blue shorts (if worn)
Sweatshirts or jumpers in royal blue
Plain headscarves may be worn in black, blue or white

Boys and Girls: Tracksuits may be worn for games and swimming, but not as part of school uniform. Sweat shirts, cardigans, polo shirts, tee shirts, and baseball caps (not to be worn inside school) in regulation school colours and with the school logo may be ordered on the enclosed form. High heeled shoes, 'Ugg' style boots or sandals should not be worn as they are deemed to be inappropriate and unsafe for school wear. In addition you can order a blue Book Bag and a P.E. Bag with drawstring, each with name and address tag and with school logo. Small stocks of clothing and bags are kept for immediate purchase.

Tracksuits (with the exception of games lessons), cropped trousers, cycling shorts, bermuda shorts or leg-warmers should not be worn to school.

In line with Health and Safety guidelines, if earrings are worn only small plain (not coloured) studs are acceptable and they must be removed for Physical Education.

WE ASSIST THOSE CHILDREN WHOSE PARENTS ARE ENTITLED TO PUPIL PREMIUM.

Learning Support

Rothwell Junior School is committed to providing a curriculum which is relevant to each individual pupil's needs and which raises the standard of each child's achievements. In this way we believe that all children have special educational needs and these are identified as soon as possible and provided for in a variety of ways. For these children, individual learning programmes (IEPS) are devised and implemented through a variety of approaches: e.g.

- support learning in the classroom
- withdrawal groups
- one to one tuition

Each child's progress and achievement is carefully monitored by the class teacher and Special Needs Co-ordinator with termly reviews taking place. The school has a very comprehensive Special Needs Policy Document which may be viewed at any time. The school has a Special Needs Co-ordinator, who has responsibility for managing the Special Needs Provision within the school.

Parents or guardians of children requiring additional teaching or classroom support are always notified and kept in touch at every stage of the referral process. The school is grateful for all the help and support it receives from parents

Child Protection and Safeguarding

The school has a Child Protection and Safeguarding Policy which ensures the welfare and protection of all our pupils is monitored. Concerns or issues to do with Child Protection are followed up by the Designated Teachers with responsibility for Child Protection. The school's designated teachers are Mr. Hurling, Mrs Wilson and Mrs Rose and Miss Roberts. Mrs Leder will receive this training in the autumn term of 2013.

Pupil Behaviour

Good behaviour and manners are expected at Rothwell Junior School at all times. We believe in self-discipline and encourage children in a positive approach to good behaviour. We hope our children will develop a respectful caring attitude towards themselves, their peers, adults and the wider community.

If a child is having problems then the class teacher will talk to the child and take appropriate action.



If a child's behaviour remains persistently unacceptable, parents will be advised and will be invited to discuss the issue with the Classteacher/Year Leader or if appropriate the Deputy Headteacher, so that all parties can work together to resolve the situation. Parents/Carers are asked to discuss the Home - School Agreement included with this prospectus and return it to school.

The school annually reviews its Behaviour Policy. Everyone in school has a responsibility to promote positive behaviour in and around our school. We expect our children to behave in a sensible and responsible manner, to respect each other and their property, and not to annoy or cause offence to others.

Politeness and good manners are paramount and our school thrives on an ethos of mutual respect. Where a child fails to exercise self-control or ill treats people or property, after normal school counselling, parents will be informed and discussion will take place as to an appropriate course of action. In very extreme cases fixed

term exclusion may be applied in accordance with the school's Behaviour and Anti - Bullying Policy.

P.E. Clothing

Children will need a plain white tee shirt, shorts or leotard and black plimsolls for indoor games or gymnastics. The kit should be **labelled** and kept in a named P.E. drawstring bag and hung in cloakroom area.

For outside Games and P.E., children should wear shorts and tee shirts or tracksuits. For outside games trainers may be worn. On Games and swimming days children should ensure they have the appropriate clothing for the activity being undertaken.



All children will have swimming lessons from the Easter break. The school uses Montsaye Pool with children being transported by coach to the pool. A small weekly contribution is requested to cover the cost of the coach. If children need to wear goggles as a result of a medical condition we ask that parents write a letter regarding this.

Jewellery

If earrings are worn only small plain studs are acceptable, and for safety reasons no earrings are to be worn during P.E. activities. This is in line with L.A. regulations. If children do have pierced ears then studs may be worn for activities other than P.E. Other items of jewellery including rings may not be worn.

Health and Safety

The school has a Health and Safety Policy which may be viewed at any time. Healthy and Safety matters are regularly monitored by Pastoral, Resources, Health and Safety and Curriculum Committees, and all members of staff. The policy on Health and Safety is reviewed regularly.

Attendance

It is important for children to be punctual and gain the fullest attendance possible. We know that regular attendance at school is vital if children are to succeed at school. Parents are advised to emphasise the importance of attendance and punctuality. Missing school may mean missing key areas of teaching. **Parents are advised that they should take family holidays during school holiday times.**

IF YOUR CHILD HAS 10 OR MORE CONTINUOUS DAYS UNAUTHORISED ABSENCE THE MATTER WILL BE REFERRED TO THE EDUCATION ENTITLEMENT SERVICE FOR A FIXED PENALTY NOTICE TO BE ISSUED.

Should your child be away with illness, or is unavoidably late, please let us know, by a telephone call to school. (Kettering 710349), on the first day of absence.

We are required to code all absences from school as authorised or unauthorised. Where no communication is received or where the reason given for an absence is inappropriate, the absence may be recorded as unauthorised. Parents are advised to contact the school on the first day of a child's absence and preferably send the child to school with a note on his/her return. In the case of absence due to an infectious disease notification to the school is essential. If we don't get an explanation from home the absence will be classed as 'unauthorised' on the Report to Parents.

The school has a responsibility to inform the LA of Persistent Absentees (PA). PA occurs when a child's attendance falls below 85% for a year.

Access to School

The roads around school are very dangerous. The school car parks are not areas for parents to park whilst dropping pupils off for school or picking them up.

Three pedestrian gates are available in Gladstone Street, Cecil Street and Castle Hill. **Parents must not bring cars into Gladstone Street.** If using a car to transport your child to school we ask you to park in the Market Square and accompany your child to school. The school has controlled access onto the site through the use of electronic gates. The school gates will open at 8:40 a.m. and close at 9:10 a.m. After this time visitors are requested to use the intercom to contact the school office who will then allow entry onto the school site. The school gates will reopen at 3:20 p.m.

PLEASE NOTE THE OFFICE HOURS ARE BETWEEN 8.00 A.M. AND 4.00 P.M.

Snack Policy

Healthy snacks are allowed during the morning playtime session. Children are allowed to bring a piece of fresh fruit or vegetable or a cereal bar.

Water Bottles

Children are allowed drinking water in their classrooms during the day. Bottles can be purchased at the office.

School's Council

Children are voted onto the School's Council, which has a member from each class in each Year Group. The group meets regularly and discusses any issues or developments they feel are important to our school community. They have been very actively involved in decisions made about our current playground developments.

Charging Policy

Under the terms of the 1988 Educational Act, we are no longer able to charge for Educational visits. However, it is possible for the school to ask for voluntary contributions towards the cost of visits. We do assist those children whose parents are entitled to Pupil Premium.

However we must make it clear that if any parent is unwilling to contribute, yet insists their child attends a trip, the trip may be cancelled due to lack of funds. The education of our children has been considerably enriched by a wide range of visits organised by the staff. However legislation has now been passed, which will prevent schools from charging for activities which take place within the school day.

We now ask parents to make voluntary contributions to such activities. When a trip or visit is planned, a letter requesting a contribution will be sent home. The viability of each event will depend upon parental response. If the contributions made do not cover the cost of the proposed visit, it may have to be cancelled. Parents, who find it difficult to make a contribution, but who would like their child to go on a visit, are urged to contact the Head in confidence.

A full copy of the *Governors' Charging and Remissions Policy* is available for inspection in school.

Collection of Children

If your child has to leave school for any reason, we ask you or a named responsible person (over 18 years of age) to come to school to collect him/her. This helps us to ensure their safety. We do not allow children to leave the school premises during the day unaccompanied.

Sex and Relationship Education

Under the terms of the Education Act 1986 the *Governors* of the school have decided to include Sex and Relationship Education in the curriculum. This will be covered in Year 5 and 6. We aim to give our children accurate information and vocabulary. We teach Sex and Relationship Education in a clear and unembarrassed

way giving children the opportunity to learn and ask questions and to present this within a clear, moral framework.

We inform parents in Year 5 when Sex and Relationship Education is being introduced and taught, which is usually in the Summer Term in Year 5.

Parents also have the opportunity to withdraw their child from these lessons. A request to do this must be put in writing, addressed to the Governing Body.

Drugs Education

A drug can be defined as any substance which: treats illness, relieves a symptom or changes processes in the body - including tobacco and alcohol.

The Drugs Education Programme at Rothwell Junior School aims to enable all our pupils to make healthy, informed choices by increasing their knowledge, exploring a range of attitudes about drugs and developing and practising their decision making skills. In Year 3 and 4 Drugs Education focuses on the need for a healthy balanced diet and aims to educate the children about making healthy food choices. The subject of peer pressure and how to resist this pressure is also explored.

In Year 5 children are given the opportunity to build on the idea of a healthy lifestyle during their growth and life cycles topic. They are educated about the dangers of smoking and alcohol consumption and are given the opportunity to practise techniques for resisting peer pressure to undertake risky activities.

The emphasis in Year 6 is very much on the peer pressure pupils may be facing as they get older, to take part in activities which could be damaging to their health and the health of others. Smoking and alcohol consumption are explored in more detail and the children are introduced to the idea of 'substance misuse', including illegal substances.

The Life Education Centre, which visits school in the Summer Term, plays an integral part in the Drugs Education Programme at Rothwell Junior School. It offers opportunity for children to practise techniques for resisting peer pressure and is an invaluable opportunity for children to receive information regarding drugs and a healthy lifestyle relevant to their age. It also provides an excellent starting point for follow-up work back in the classroom.

Home Learning

In line with the School's Policy on Home Learning, we feel that our children should be encouraged to consolidate and extend their studies when appropriate. Children have a Learning Log which will be used to complete a wide range of Home Learning activities.

Parents are urged to share in this home learning so that it is seen as a valued part of the school's organisation. All children in school will be expected to learn weekly spellings and multiplication tables and have a home reading book which can be shared. Regular shared/paired reading sessions with parent/adult and child are regarded as a valued part of a child's reading experiences.

Emergencies

From time to time we may need to contact you at short notice. We therefore require all parents/guardians/carers of children in school fill in a PUPIL DATA SHEET which gives us up to date information on each pupil attending school. We also ask that you keep us regularly informed about any changes of contact information. It can be very distressing for a child, if they have had an accident or been taken ill and we cannot contact his/her parents/carers.

Emergency Closures

On rare occasions it may be necessary to close the school at short notice e.g. after a heavy snowfall, or heating problems. When this happens we will try to contact local radios stations including Radio Northampton. We will also send messages and updates out via 'Keep Kids Safe' and 'facebook'. In almost all cases some staff will be in attendance at school. We will not send children home until we are sure that parents/guardians/carers are aware of what is happening. Please instruct your child that after leaving home he/she should not return home unless sent by a teacher. Please contact the school if in doubt about any emergency arrangements.

First Aid/Welfare/Pastoral Care

We aim to nurture an atmosphere of mutual care amongst all our children. Staff are available during the day to attend to any child's welfare and pastoral needs. The school has members of staff qualified in first aid. Treatment of any injuries will be administered in the first instance by qualified first aiders in school. If your child becomes unwell during the day, or has an accident requiring further medical treatment, we will contact you and ask you to take him/her home. To this end the school keeps an up to date list of home, work and emergency telephone numbers. In the case of serious accident or injury an ambulance will be called and, if necessary, the child will be accompanied to hospital.

School Nurse

There is a School Nurse who will visit the school on request. She is available to be contacted by parents on any matter related to their child's general health,

welfare or development. Our School Nurse is Sue Coleman and she is based at St Mary's Hospital, Kettering (Tel. No. 410141)

Medicines in School

We would urge you to keep children who are unwell at home until they are completely recovered. Sometimes the doctor may suggest an early return. **We will administer prescribed medicines only.** If you wish your child to take medicine at school you should bring the medicine to school and sign an Indemnity Form. It is the responsibility of your child to come and take the medicine. This should not be when the Office is unmanned, e.g. during lunchtimes. All medicines brought to school should be in the package/container in which they are dispensed showing your child's name and dosage. Any medication required in school will only be administered if parents have submitted an indemnity form. This will apply only to prescribed medicines. **Children who require an inhaler must keep it in school in-line with the school's Asthma Policy. This policy will be given to parents once it has been identified a child has the condition.** It is important that parents/carers provide details of contact and emergency contact telephone numbers should they be required in the event of urgent contact being necessary. **We are not allowed to administer non-prescribed medicines to any children in school. However, parents are welcome to come into school to administer non-prescribed medicines as necessary.**

Friends of Rothwell Junior School (FORJS)

Our 'Friends of Rothwell Junior School', (FORJS) exists for the benefit of the children in our school, and to improve links between home and school.

They organise a wide range of social and fund raising activities throughout the year, as well as providing support at many school functions and events. Many additional school resources are purchased through the financial support made available by fund raising by FORJS.

A full committee meeting is held towards the beginning of each term, following which smaller groups are formed to undertake detailed planning of events. We invite your support. As a parent you are automatically a member of FORJS.

Extra Curricular Clubs and Activities

We have a very dedicated and committed staff, who offer a range of activities for children in either the lunch hour or after school:

Choir/Upper and Lower School	HotShots Basketball
Orchestra	Freestyle Dodgeball
Cookery	French Art
Chess	Girl's Football

Freestyle Soccer

Gymnastics

Library

Gardening

WE ASSIST THOSE CHILDREN WHOSE PARENTS ARE ENTITLED TO PUPIL PREMIUM

Music in School

The school is extremely proud of its musical achievements. Apart from our normal music lessons we are also able to offer violin, cello, brass, woodwind, guitar and recorder lessons to children showing particular aptitudes for these instruments. There is a cost involved for most of these activities.

Tuition given is by Music Teachers, who visit the school each week. Children learning musical instruments have opportunities to play their instruments in a variety of settings and performances during the year. We have a thriving and very successful school choir which performs regularly during the year at local events and functions.
WE ASSIST THOSE CHILDREN WHOSE PARENTS ARE ENTITLED TO PUPIL PREMIUM

Sport

Each class has a minimum of two P.E./Games lessons each week. These include gymnastics, dance, football, netball, cricket and rounders skills. Children will have opportunities to be taught how to swim at Montsaye Swimming Pool.

Lost Property

We expect all children to take care of their own belongings. It is essential that all school clothing and personal items of equipment are permanently marked with the child's name. Valuables and jewellery should not be brought to school. If money has been brought for a specific reason, it should be given to the teacher for safekeeping. Whilst staff will always do all they can to safeguard children's personal property; we cannot accept any responsibility for loss. There is a lost property bin in school which you may inspect on request. School personnel are prepared to search for lost items if they are named.

During the lunchtime sessions we expect children to be respectful, courteous and considerate to each other and the dinner ladies. Any child who cannot comply with the school's code of behaviour during lunchtimes will be asked to stay at home during the lunch hour. Parents will be informed if their child persistently misbehaves at lunchtimes. **CHILDREN SHOULD NOT BRING ANY FOOD OR DRINK IN GLASS CONTAINERS AND CANS OF DRINK ARE NOT ALLOWED.**

When it rains, and children have to remain in classrooms so we ask each child to bring something to occupy him or her quietly at a desk.

Admission Limit

Rothwell Junior School is a community school for children aged 7 to 11 years old. The admission limit for the school is 112 per year group.

Security in School – Access for Parents

We like to see parents in school and welcome them as visitors either to help or discuss their child's work. We have coded door entry systems operating all doors. All visitors to school are asked to report to the Main Office when they arrive. All other doors will remain closed during the school day.

And finally

We hope that you have found the information contained in this brochure useful and that it has answered many of the questions you might have had or allayed any worries or concerns that might have been in your mind at this crucial time of the transfer of your child to our school.

It is vital that all of us realise that the education of your child is a partnership between home and school. You as parents and carers spend far more time with your child than we do in school; thus your role in school is, in every way, as crucial as that of the school in preparing your child for the life in front of them. Together I know we can accomplish a great deal - but apart, very little. So, let us work together to produce a worthwhile happy and successful educational experience for your child.

Reviewed in January 2016